SET 19 VERIFIED FOR PAID INTERNSHIPS!

CREATE OR LOGIN TO YOUR CPP ACCOUNT

- 1. Go to www.participants.careerpathways.nyc
- 2. Go to **DOCUMENTS** and look for <u>TWO</u> green checks
- 3. If any red Xs, continue to step two

Status	Document
~	Form I-9 - Page 1
~	Form I-9 - Page 2

STEP 2 GET YOUR WORKING PAPER

Bring the following to Ms. Johnson in the main office, room 607:

- 1. Working papers application (in main office)
- 2. Letter from your doctor stating you are able to work
- 3. Proof of Identification: bring **ONE** of the following <u>original documents</u>:
 - Valid Passport
 - Birth Certificate
 - Green Card

NOTE: Return of lunch form is required in order to receive working papers

WHEN YOU GET YOUR WORKING PAPER

Scan the QR code to make a Zoom appointment to be verified by the WBL office. On the day of your appointment, bring the following:

Approved Working Papers and **ONE** of the following: US birth certificate • Passport • Social Security Card • Permanent Resident Card

This meeting cannot be done during class time

You **must** schedule an I-9 zoom appointment during your lunch period or before or after school

BEFORE STARTING YOUR INTERNSHIP

SIGN YOUR APPLICATION

Go to www.participants.careerpathways.nyc and click APPLICATION and sign the Acknowledgment of Applicant (both you and parent) and Media Consent